

# **FIRE COMMISSION REGULAR MEETING MINUTES**

## **Fire Station 1 Thursday March 10, 2016**

### **Attending:**

*All Commissioners, Mitch Stock, Leta Vaughn, Bob Russell, Chief Ron Drake*

**Call to order:** 7:01

**Public Comments:** none

### **-Fire Chief's Report: Ron Drake**

*No fires, one page to powerline down by Daystar.*

*Tank for engine 39 arrived and is on the truck, now just need to install everything.*

*No engine training this year instead a workshop for chiefs and assistant chiefs and training officers. Class is May 6<sup>th</sup> 5-9 pm and Saturday the 7<sup>th</sup> 8-12 held at EMS center in Moab. Class is about the State changing their billing system and canceling all MOUs we have and creating a new MOU. No longer will state inspectors look at our vehicles, they will require a DOT inspection certificate. We can't do all our vehicles because we don't have a registration. We have to drive them all into town or maybe hire someone to come here to inspect them. Also the State is reducing the amount they pay us for responding to fire. Can't have any of our equipment on a State fire without DOT inspection. Ron is at the point of maybe not participating in the MOU.*

*We need know more from class in May. Commissioners can go to this class.*

*Got portable tank in Greg wants to set it up and try to draft out of it next Tuesday.*

*Engine 30 what to do with it? Can get \$1000 from Ivan to scrap it or can we give to another community to use? Worth a phone call Rudy Sandoval to see if he knows anyone who could use it and fix it. Also need to decide what to do with the Mac engine.*

### **-Treasurer's Report: Bob Russell**

**--Financial accounting update (ongoing)**

**--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing)**

**--Discussion and possible action on budget approval process, amendments, and reporting (ongoing)**

*All looks good. In checking we actually have \$13000 more from a grant that was deposited after report.*

*No longer pay an annual fee on the visa card.*

*Mitch any advantage to put up solar panels on the the fire houses? Bob R. will talk to Ron Mengel about it.*

**-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob Russell** *Jaz absent, no report*

### **-Emergency Medical Responder Report: Bob Russell**

*5 new EMR's have passed their test just waiting for certificate to come in mail.*

**-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL) appointing a new liaison:** *Leta will call Bob Lippman to see if he would be willing to continue or train someone else.*

**-Discussion and possible action on Military Engine Conversion update: Bob Russell** Covered in chief's report

**-Discussion and possible action on Purchasing Bowthorpe Property**

Ron D. tried to call Yogi but no word yet. He spoke to Dave Erley about the Town using that well & mentioned coming up with a joint lease of the well. Probably would have to install another power source. Mitch: could do this a few different ways like leasing, purchasing, etc... and working with the town would be good. Eventually could put a firehouse with a gathering place.

**-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures**

Ron wants to talk about a creating an SOG for the SCBA air compressor. Test results came in that said that we need to get it inspected every 3 months. Ron called Moab Fire and they just inspect once a year & suggested we write up a SOG that we inspect just once a year too. Bob Russell will write a SOG up for next month and will get some guidance from Ron Drake. Will look review at next meeting. Bob Russell proposed purchasing a long term planning book to help us. Leta motioned we purchase that book, Mitch seconds, unanimous.

**-Discussion and possible action on Workman's Comp Insurance claims**

**processing: Bob Russell** Leta motions to go into a closed session due to pending litigation, Bob seconds, unanimous.

**-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.** Closed session was held and recorded.

**Adjourn** 8:19

Leta Vaughn, CVFPA Secretary, March 29, 2016